

# RISK ASSESSMENT

Event : Volunteer work on garden development		<b><u>Sensory Garden Maintenance and Groundworks</u></b> Date of Activity: On-going						Signed :			R Jones	
								Date :			31 <sup>st</sup> October 2022	
								Review Date :			31 <sup>st</sup> January 2023	
Activity/ Process	Hazard Identified	Level Of Risk			Required Controls	Who Might be Harmed and How	Level Of Risk			Further Action Required	Completed	
		L	S	R			L	S	R			
General Site Hazards	Slips, trips and falls	3	3	9	<ul style="list-style-type: none"> <li>Area to be checked or cleared of objects, rubbish and debris likely to cause harm</li> <li>Any areas that cause concern to be taped or barriered off against any public access.</li> <li>All areas to be monitored on a regular basis to ensure hazardous situations do not arise</li> <li>In the event of very poor weather the work taking place is to be reviewed as to carrying out work safely</li> </ul>	Public and volunteers	1	3	3	Monitor wet weather conditions underfoot.  Undertake periodic review of site.		
	Machinery use and Manual Handling	3	2	6	<ul style="list-style-type: none"> <li>Hi-vis clothing to be worn if machinery in use</li> <li>Sturdy gloves and eye protection to be worn whilst using gardening tools e.g. shredders, and when handling debris and dirt during ground works, be aware of sharp objects including needles.</li> <li>Sturdy footwear to be worn with toe protection to prevent injury by heavy objects and ankle injury when walking on rough ground</li> <li>Care to be taken when moving heavy weights of earth/stone etc. by wheelbarrow or by hand. Good handling techniques to be used to prevent back injury.</li> <li>Regular rest is required between heavy and repetitive work being carried out</li> <li>Kneeling pads to be used where prolonged kneeling is required</li> </ul>	Volunteers:  Injury from dropping heavy items, sharp blades, moving parts and flying debris.	1	2	2	Maintain a safe distance from machinery when not involved in the work in progress.  Do not lift with your back, bend legs to use the substantial leg muscles when lifting heavy loads. Only lift those loads that you feel very comfortable with		

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**S = Worst Outcome**  
**R = Overall Risk**

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Outdoor working	Heat stroke and sunburn	2	2	4	<ul style="list-style-type: none"> <li>• Appropriate clothing to be worn e.g. hat and long sleeves together with sun cream applied to exposed skin.</li> </ul>	Volunteers. Sunburn resulting in long term skin melanomas	1	2	2	Limit exposure when strong sunshine forecast.	
	Corona virus or other infections	1	5	5	<ul style="list-style-type: none"> <li>• Individuals to avoid close contact and maintain 2m distance wherever possible.</li> <li>• Wear face mask and eye protection.</li> <li>• Be responsible for own tools.</li> <li>• Use hand washing facilities provided.</li> <li>• Maximum of two people to enter shed at a time.</li> </ul>	Volunteers and other visitors	1	5	5	Wash hands before consuming food. Inoculation against tetanus should be up to date.	

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